

FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY

Wednesday, December 11, 2024

I. Chairperson Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

Present were: Molly Luempert-Coy- Chairperson; Chris Collins- Board Member; Donald Rushlow-Secretary; Gary Klemz-Vice Chairperson; Brian Dotson- Treasurer. Also present were Kerry Bondy, Legal Advisor; Brad Shelle, Engineer, Mannik & Smith Group; Larry Smith, Director; Janae Jones, Administrative Assistant.

There were 3 community residents present. Kyle Bryant, Frenchtown Township Clerk was also present.

III. **Approval of Agenda:**

Motion was made to approve agenda by Mr. Collins and supported by Mr. Klemz.

Motion carried: 5-0 (voice vote)

IV. **Minutes:**

Approval of October 9, 2024 Minutes

Motion made to accept the above October minutes as distributed by Mr. Klemz and supported by Mr. Collins.

Motion carried: 5-0 (voice vote)

V. **Public Participation:** Mr. Mike Morgan, resident of Stony Pointe Beach updated the board regarding the unleashed and loose dog problem that he presented at the October board meeting. He provided the board with documentation they have compiled, and noted the Sheriff already has these documents as well. Animal Control and the Monroe County Sheriff Department has been involved and an individual has been cited for his unlicensed dog running loose. The problem seems to have quieted down. The documentation will be placed on file.

Mr. Morgan also followed up with the requested tree overgrowth trimmings that he has been in contact with Director Smith about. There are a lot of low hanging limbs that are hitting the garbage trucks and delivery vehicles. Director Smith and Gary Klemz will follow up with the Department of Public Works on this.

VI. **Correspondence:** None

VII. **Reports:**

Director's Report: (verbal)

The RDA received the Local Community Stabilization Authority (LCSA) payment for 2024 in the amount of \$44,793.16.

The Lake Erie level has again begun retreating and is expected to be less than ½ foot above the long term average by the end of the year.

The RDA is now operating from our new office in the Frenchtown Charter Township Municipal Center, here at 2619 North Dixie Hwy. We moved into the new office last Friday, with the Sheriff's Trustees doing the heavy lifting (Thank you). The remaining items: files, office supplies, etc. are slowly being transferred. Tech Experts installed temporary internet service until the AT&T service is established. Phone calls are being forwarded to Janae's cell phone. Office phone service is expected late next week. The RDA is fully operational. An Open House and Ribbon Cutting Ceremony, which was very well attended, was held on December 5th.

Engineering Report (verbal)

Engineering has met with the subcommittee members for the Seawall Project. The Mussel Survey, showing no mussels present, has officially been confirmed by EGLE that the report has been accepted and the project will continue moving forward without further mussel activity. They are still working through a few other items with EGLE that may influence the design, but they are pushing through them to finalize the drawings. Most of the legal documentation is in place, including the temporary construction easements, and the EGLE permit agreements with residents. All of these

things will need to be in place before the next round of meetings with the residents, planning for sometime in January scheduling resident meetings.

Monroe County Sheriff Contract Activity Report for 10/1/24-10/31/24 and 11/1/24-11/30/24

Motion was made to accept and place on file the Monroe County Sheriff Contract Activity Report for 10/1/24-10/31/24 and 11/1/24-11/30/24 by Mr. Dotson, supported by Mr. Klemz. Motion carried: 5-0 (voice vote).

VIII. Old Business: none

IX. New Business:

2025 Budget Final Approval Memo #18-24

The tax millage rate of 3.0000 mils was set by the RDA board at the October 9, 2024 meeting following a Public Hearing regarding the millage rate and the 2024 Tax Rate Request Form L-4029 has been given to the Township Clerk. The proposed 2025 RDA Budget was approved by the RDA board at the October 9, 2024 meeting. Frenchtown Charter Township Board approve the 2025 RDA Budget as proposed at their October 22, 2024 regular meeting. Director Smith recommends that in accordance with the requirements of Section 18 of PA 59, that the RDA Board grant final approval of the 2025 RDA Budget as previously recommended by the RDA board on October 9, 2024 and as approved by the Township Board on October 22, 2024 and place it on file.

Motion was made to approve the 2025 Final Budget and place on file by Mr. Klemz and supported by Mr. Dotson. Motion carried: 5-0 (Ms. Luempert-Coy, yes; Mr. Rushlow, yes; Mr. Dotson, yes; Mr. Klemz, yes; Mr. Collins, yes).

RDA Municipal Center Office Lease Memo #20-24

The Frenchtown Township Board approved the lease agreement for the new RDA office at 2619 N. Dixie Hwy, in the newly constructed Municipal Building, at their meeting on November 26, 2024. The Director recommends the RDA board approval of the lease agreement.

Motion was made to approve and sign the RDA Municipal Center Office Lease and place on file by Mr. Dotson and supported by Mr. Klemz. Motion carried 5-0 (Mr. Dotson, yes; Mr. Klemz, yes; Ms. Luempert-Coy, yes; Mr. Collins, yes; Mr. Rushlow, yes).

2024 Budget Amendments Memo #21-24

In order to maintain a balanced budget for 2024, Director Smith recommends board approval to transfer funds in the amount of \$3000 from the Account 931 Construction to the following accounts: Transfer +\$500 to Account 727 Supplies; Transfer +\$2500 to the Account 715 Social Security and Medicare.

Motion was made by Mr. Dotson and supported by Mr. Klemz to transfer \$3000 from the Account 931 Construction, with \$500 going into Account 727 Supplies and \$2500 into Account 715 Social Security and Medicare. Motion carried 5-0 (Mr. Rushlow, yes; Ms. Luempert-Coy, yes; Mr. Collins, yes; Mr. Klemz, yes; Mr. Dotson, yes).

Approval of October and November Financial Report, Balance Sheet, Income & Expense Report, and Investment Reports

Motion made to accept the October and November Financial Report, Balance Sheet and Income and Expense Report and place on file by Mr. Klemz, and supported by Mr. Collins. Motion carried: 5-0 (Mr. Klemz-yes; Mr. Dotson- yes; Mr. Rushlow- yes; Ms. Luempert-Coy- yes; Mr. Collins- yes).

X. Other Items from Board Members:

Mr. Dotson wanted to confirm that the CDARS account funds were reinvested. Director Smith confirmed that the funds were reinvested.

Mr. Collins announced that there was a meet the Santa event being held at the new Municipal Center this Saturday 12/14/24 from 6pm-7pm. He stated there was a new Facebook page created, Frenchtown Township Community and Event Center, and this Santa event had been shared on that site.

Mr. Rushlow noted there are a lot of trees throughout the RDA that are getting older and will continue to be a concern.

Mr. Klemz asked whether the dike in Brest Bay Grove had been trimmed yet. Director Smith said he has not heard from Mr. Syzmanski, so he assumes it has been taken care of.


XI. **Public Participation:** none

XII. **Adjournment:**

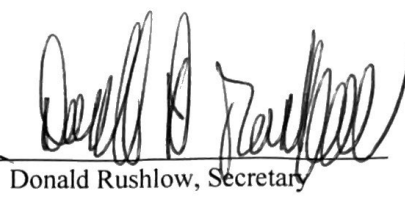
Motion made to adjourn meeting by Mr. Collins supported by Mr. Klemz.

Motion carried: 5-0 (voice vote)

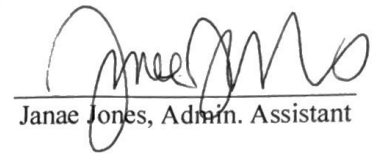
The meeting adjourned at 3:29 p.m.



Molly Luempert-Coy, Chairman



Donald Rushlow, Secretary



Janae Jones, Admin. Assistant