

FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY
Meeting, Wednesday, September 14, 2016

I. Vice-Chairman Jim McDevitt called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

Present were: Jim McDevitt, Vice-Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy Interim- Legal Advisor; Barry Buschmann, Mannik & Smith Group; David Wehner, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant
Excused- Molly Luempert-Coy, Chairman

There were 5 community residents present and the Mannik & Smith Engineer, Mark Mathe.

III. **Approval of Agenda:**

Motion was made to approve agenda as provided by Mr. Congiolo and supported by Mr. Straub.
Motion carried: 4-0 (voice vote)

IV. **Minutes:**

Approval of August 10, 2016 minutes

Motion made to accept the above minutes as distributed by Mr. Congiolo and supported by Mr. Straub.
Motion carried: 4-0 (voice vote)

V. **Public Participation:** None

VI. **Correspondence:** None

VII. **Reports:**

Director's Report (verbal)

FEMA is hosting a meeting on Sept. 15, 2016 to showcase new draft flood hazard work maps for the Lake Erie Shoreline, here at the Township Hall. I plan to attend and forwarded the invitation to the Association Presidents.

Engineering and I met with the State Hazard Mitigation Officer to discuss requirements to qualify for grants. The primary requirements are:

Must meet cost/benefit criteria using FEMA calculation methodology. Engineering will run a preliminary cost/benefit calculation using the FEMA provided program to see where we stand.

The jurisdiction must have a Hazard Mitigation Plan approved (Monroe County). The County Hazard Mitigation Plan is under review by the state.

The seawall must have FEMA accreditation. We will contact FEMA to obtain accreditation requirements.

Structure must be maintained by a Government Entity for its declared useful life.

Engineering Report (verbal)

The contractor for the Detroit Beach Seawall Zone 5A has minor punch list items to complete. A few ruts need to be touched up at the Detroit Beach Boat Club property. Since we had a good August weather wise, the grass is starting to grow well from the restoration standpoint.

Design of the Stony Pointe Seawall Project 2A will be ready this fall if this doesn't qualify for the FEMA grant.

Monroe County Sheriff Contract Activity Report for 8/1/16-8/31/16

Motion made to accept and place on file the Monroe County Sheriff Contract Activity Report for 8/1/16-8/31/16 by Mr. Yoas and supported by Mr. Congiolo. Motion carried: 4-0 (voice vote)

VIII. Old Business:

Recommendation for Award of Contracts 2016/2017 Road Repair, Micro Surfacing, and Crack Sealing Projects-Memo #14-16

Projects went out for bids. The low bidder for the crack sealing division made a mistake and they are withdrawing their bid. Rebidding was discussed as the best option. The company will lose their bid bond of \$1,642.00. The Mill and Fill and Micro Surfacing division bids were fine.

Motion made to rebid the crack sealing division and accept a bid under \$75,000 so work can be completed this fall by Mr. Yoas supported by Mr. Congiolo.

Motion carried: 4-0 (Mr. McDevitt-yes; Mr. Straub-yes, Mr. Yoas-yes; Mr. Congiolo-yes)

Motion was made to accept S & J Asphalt Paving Co. bid for the mill and fill division of the road repair project by Mr. Yoas supported by Mr. Congiolo.

Motion carried: 4-0 (Mr. Straub-yes; Mr. Congiolo-yes, Mr. Yoas-yes; Mr. McDevitt-yes)

Motion was made to accept Strawser Construction, Inc. bid for the Micro Surfacing division of the road repair project by Mr. Yoas supported by Mr. Congiolo.

Motion carried: 4-0 (Mr. Congiolo-yes; Mr. Yoas-yes, Mr. McDevitt-yes; Mr. Straub-yes)

Road Assessment Management Program- Memo# 28-16

The RDA Engineer presented and distributed the first draft of a Road Assessment Management Program for the district roads. The Board discussed the plan and complimented engineering on this detailed first draft. The road assessment management plan will be on the October board meeting agenda for further discussion and input.

2017 Budget Memo #25-16

The second reading of the 2017 Budget was held with discussion regarding drainage district and street lighting line items. Director will have amended Budget adding a column of "As of Date" at the next meeting for approval.

Request for Qualification (RFQ) for Attorney Services Memo #29-16

RDA Attorney search committee recommended approval of the proposed RFQ with one minor change dropping "on a contract basis" in second line of the first paragraph. The RFQ will be made available to the Monroe County Bar Association to be forwarded to potential candidates.

Motion was made to accept the RFQ as amended by Mr. Congiolo supported by Mr. Yoas.

Motion carried: 4-0 (Mr. Yoas-yes; Mr. McDevitt-yes, Mr. Straub-yes; Mr. Congiolo-yes)

Motion made to pay Per Diem to the search committee board members by Mr. Congiolo supported by Mr. Straub.

Motion carried: 4-0 (Mr. Yoas-yes; Mr. McDevitt-yes, Mr. Straub-yes; Mr. Congiolo-yes)

IX. New Business:

2015 Purchase of New Patrol Vehicle Memo #20-16

Motion was made to approve purchase of 2017 Ford Explorer for the district patrol car, and change over equipment, provide new decals for vehicle, and removal of decals from old vehicle, for a total of \$37,000.00 by Mr. Yoas supported by Mr. Straub.

Motion carried: 4-0 (Mr. McDevitt-yes; Mr. Straub-yes, Mr. Yoas-yes; Mr. Congiolo)

Approval of the August Financial Reports, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the August reports and place on file by Mr. Yoas, supported by Mr. Congiolo. Motion carried; 4-0 (Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes)

X. Other Items from Board Members: None

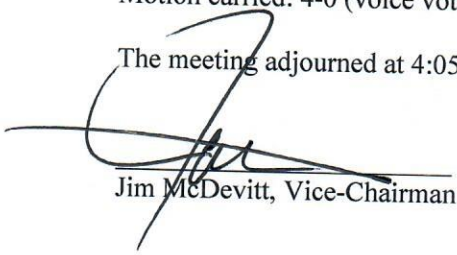
XI. Public Participation:


Mr. Green from Detroit Beach raised the issue of young trees that sprout up near the new seawall and the potential future damage to the wall from their roots as they grow larger. Director will look into this issue with Mr. Green further.

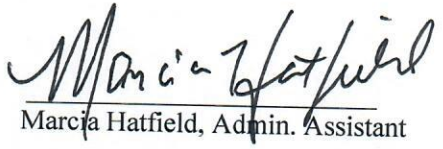
XII. Adjournment:

Motion made to adjourn meeting by Mr. Yoas supported by Mr. Congiolo. Motion carried: 4-0 (voice vote)

The meeting adjourned at 4:05 p.m.


Jim McDevitt, Vice-Chairman


Joseph Congiolo, Secretary


Marcia Hatfield, Admin. Assistant