

**FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY**  
**Meeting, Wednesday, August 9, 2017**

**I.** Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

**II.** Roll call.

**Present were:** Molly Luempert-Coy, Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy, Legal Advisor; David Wehner, Engineer, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant.  
**Excused:** Jim McDevitt, Vice-Chairman and Barry Buschmann, Engineer, Mannik & Smith Group

There were 3 community residents present.

**III. Approval of Agenda:**

Motion was made to approve agenda as presented by Mr. Congiolo and supported by Mr. Straub.  
Motion carried: 4-0 (voice vote)

**IV. Minutes:**

Approval of the May 10, 2017 minutes

Motion made to accept the above minutes as distributed by Mr. Congiolo and supported by Mr. Straub.  
Motion carried: 4-0 (voice vote)

**V. Public Participation: None**

**VI. Correspondence:**

The RDA received an email from the president of Grand Beach on July 29, 2017. Regarding the ramifications of dissolution of the association board discussion regarding this email took place. A motion was made to accept the letter and requesting the Director to respond with guidance from the RDA Attorney by Mr. Congiolo supported by Mr. Straub.

Motion carried: 4-0 (Mr.-Straub-yes; Mr. Congiolo-yes, Mr. Yoas-yes; Ms. Luempert-Coy-yes)  
The information will be provided to all the beach association presidents.

**VII. Reports:**

Director's Report (verbal)

The 2016/2017 microsurfacing project on the roads is completed. Zone 2A seawall project has received the ACOE permit and the project was awarded to ES Wagner who is mobilizing and getting ready to start the project. There was a pump failure in Detroit Beach and the repair was cheaper than expected with a minor issue. The pumps are reaching an age upon which we could expect more failures.  
The snow removal question in a previous meeting has been reviewed and no changes to the RDA subsidy formula is recommended at this time.

Engineering Report (verbal)

Detroit Beach Seawall Project Zone 5A is finalizing punch list items. The contractor regraded and reseeded the area in the Detroit Beach Boat Club yard. Heavy mulch blanket has been put down to aid in stabilizing germination. \$43,000 is currently being retained. The end of August is the estimated time for finalization of the job and contract will be paid in full when completed.

Microsurfacing of the roads had a few tiny flaws. The crack sealing rubber rolled up in a few places and addressed this issue with the contractor. This was the only small issue. The contractor did a really good and neat job. They did well on informing the residents on their work.

Zone 2A project has begun. The two access points and temporary roadway is constructed.

**VII. Old Business:** None

**IX. New Business:**

2016 Audit Report Memo #16-17

Don McGuire was excused from the board meeting but will answer any submitted questions regarding the report. His report notes everything is in good order and is correct in all material respects.

Discussion and a few questions were answered regarding a couple line items.

Motion was made to approve and place on file the 2016 Audit Report by Mr. Yoas supported by Mr. Straub.

Motion carried: 4-0 (Mr. Congiolo-so-yes; Mr. Yoas-yes; Mr. Straub-yes; Ms. Luempert-Coy-yes)

2018 Budget (First Draft) Memo #17-17

The budget is the same as prior years except for one major change of a line for Debt Service Interest which was added in anticipation of the township loan for Zone 2A. This change was reviewed with and approved by the RDA Auditor.

Motion was made to approve the 2018 Budget be based on revenue of 3.0000 mils, as approved by the voters when renewing the RDA, with the public hearing being held during the September RDA board meeting, by Mr. Yoas supported by Mr. Congiolo-so.

Motion carried; 4-0 (Mr. Yoas-yes; Mr. Straub-yes; Mr. Congiolo-so-yes; Ms. Luempert-Coy-yes)

Approval of the May, June and July Financial Report, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the May, June and July reports and place on file by Mr. Yoas, supported by Mr. Congiolo-so.

Motion carried; 4-0 (Mr. Yoas-yes; Mr. Straub-yes; Mr. Congiolo-so-yes; Ms. Luempert-Coy-yes)

**X. Other Items from Board Members:**

Mr. Yoas provided information on Cash Receipt Depositing for Director review.

**XI. Public Participation:** None

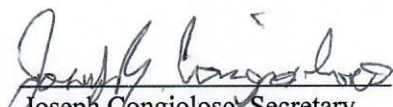
**XII. Adjournment:**

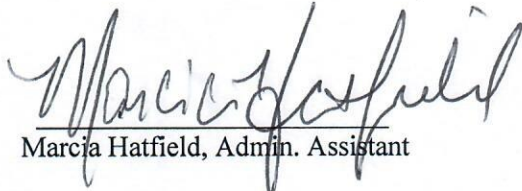
Motion made to adjourn meeting by Mr. Congiolo-so supported by Mr. Yoas.

Motion carried: 4-0 (voice vote)

The meeting adjourned at 4:00 p.m.

  
Molly Luempert-Coy, Chairman

  
Joseph Congiolo-so, Secretary

  
Marcia Hatfield, Admin. Assistant