

FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY
Meeting, Wednesday, May 10, 2017

I. Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

Present were: Molly Luempert-Coy, Chairman; Jim McDevitt, Vice-Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy, Legal Advisor; Barry Buschmann, Engineer, Mannik & Smith Group; David Wehner, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant.

There were 4 community residents present.

III. Approval of Agenda:

The Director requested Memo #13-17 Woodland Beach Park Seawall Erosion Repair be added to the agenda under Old Business.

Motion was made to approve agenda as amended by Mr. Congiolo and supported by Mr. McDevitt.

Motion carried: 5-0 (voice vote)

IV. Minutes:

Approval of the February 8, 2017 minutes

Motion made to accept the above minutes as distributed by Mr. McDevitt and supported by Mr. Congiolo.

Motion carried: 5-0 (voice vote)

V. Public Participation: None

VI. Correspondence:

Treasurer Thomas Fox of the Brest Bay Grove Homeowners Association sent a letter to the RDA regarding different options for snow removal reimbursement. After discussion regarding this letter a motion was made to accept the letter and place on file by Mr. Straub supported by Mr. McDevitt.

Motion carried: 5-0 (voice vote)

VII. Reports:

Director's Report (verbal)

Michigan Gas Utilities completed repairs on the brackets holding the gas lines on the Nelson Drive bridges that were identified during the bridge inspections last year. (5 brackets).

The crack sealing contractor completed the project awarded last fall.

A storm water pump has failed at the Detroit Beach pumping station. The drain commissioner is repairing.

Engineering Report (verbal)

Microsurfacing in Point Aux Peaux Farms, Indian Trails and Baycrest Beach will take place a week after school is out for the summer.

Finishing the Detroit Beach Seawall Project Zone 5A contractor yard restoration is scheduled for next week.

Discussion was held regarding the length of time to complete restoration regarding the DBBC property (construction yard / south corner).

VII. Old Business:

Woodland Beach Park Seawall Erosion Repair Memo #13-17

Erosion is occurring behind the seawall in the Woodland Beach Park due to undermining of the 6 foot precast panels. Previous attempts to correct the problem by back filling with dirt have not been successful. Toledo Caisson contractor will be in the area for the next two weeks finalizing the Detroit Beach Seawall Zone 5A project. This project is expected to come in \$16,000 under budget and since we already have a contract with them, the Director recommends executing a change order to allow for this repair not to exceed \$3,000.

Motion made for the Woodland Beach Park seawall repair not to exceed \$3,000 by Mr. McDevitt supported by Mr. Yoas.

Motion carried: 5-0 (Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes, Mr. Yoas-yes; Ms. Luempert-Coy-yes)

IX. New Business:

2016/2017 Snow Removal Reimbursement Memo #12-17

Mr. Congiolo raised questions on the current formula used for the snow removal reimbursement to make the system more equitable. Discussion took place regarding the current formula. Residents from Detroit Beach and Indian Trails stated their associations are happy with the current system in place as it gives them the option to maintain the streets to their wishes. After further discussion Director, Larry Smith will look at the current system to see if an improvement can be made to the reimbursement protocol.

Motion was made to approve reimbursement to each subdivision for 16/17 total snow removal expenses as shown on the spreadsheet "16/17 Total Reimbursement" by Mr. Yoas supported by Mr. Congiolo.

Motion carried: 5-0 (Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes, Mr. McDevitt-yes; Ms. Luempert-Coy-yes)

Bids Received Summary for Zone 2A (Stony Point on Brest Bay Seawall) Construction and Construction Management Contract Memo #14-17

Bids were opened on May 2, 2017 at the Township Hall. There was a good response for this project with six bids received as shown on the bid summary. E.S Wagner was the lowest bidder at \$4,003,246.75 about ten percent under the engineering estimate. Engineering and the Director met with E.S. Wagner and concluded they are a reputable, larger company with experience in sea wall restoration. It is recommend an award letter will be issued to E.S Wagner for this contract after receiving the ACOE permit.

The Director met with our attorney, Township Treasurer and our auditor regarding borrowing funds from the township for the completion of this project and agreed to terms. It is recommended the attorney draft an agreement for borrowing an amount up to \$2.5M as discussed in meeting, contingent on award of contract.

Motion was made to enter into contract with E.S. Wagner not to exceed \$4,003,246.75 contingent upon received permit from ACOE by Mr. Yoas supported by Mr. Straub

Motion carried; 5-0 (Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Ms. Luempert-Coy-yes)

Motion to execute an agreement with the Township to borrow funds of \$2.5M at 1.75% interest by Mr. Yoas supported by Mr. Straub.

Motion carried; 5-0 (Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Ms. Luempert-Coy-yes)

Motion was made to enter into Construction Management Contract for this project with Mannik & Smith Group for \$316,065 by Mr. Yoas supported by Mr. McDevitt.

Motion carried; 5-0 (Mr. Yoas-yes; Mr. Straub-yes; Mr. Congiolo-yes; Mr. McDevitt-yes; Ms. Luempert-Coy-yes)

Approval of the February, March, and April Financial Report, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the February, March, and April reports and place on file by Mr. McDevitt, supported by Mr. Straub.

Motion carried; 5-0 (Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Ms. Luempert-Coy-yes)

X. Other Items from Board Members:

Mr. Yoas would like to make mention for the record that the Woodland Beach Park Seawall Erosion repair is for a common property (park).

XI. Public Participation:

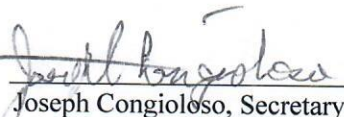
Mr. Lorenz asked when the Zone 2A project will begin. The Director stated that the contractor plans to begin in June 2017 or as soon as a letter of award is issued. Engineering is waiting for the permit from the ACOE and the award letter will be issued. The ACOE contact said she will try to get this issued by the end of May.

XII. Adjournment:

Motion made to adjourn meeting by Mr. McDevitt supported by Mr. Straub.
Motion carried: 5-0 (voice vote)

The meeting adjourned at 3:55 p.m.


Molly Luempert-Coy, Chairman


Joseph Congiolo, Secretary


Marcia Hatfield, Admin. Assistant