

**FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY**  
**Meeting, Wednesday, February 8, 2017**

I. Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

**Present were:** Molly Luempert-Coy, Chairman; Jim McDevitt, Vice-Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy, Legal Advisor; David Wehner, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant. Excused: Barry Buschmann, Mannik & Smith Group.

There were 3 community residents present.

III. **Approval of Agenda:**

Motion was made to approve agenda as presented by Mr. McDevitt and supported by Mr. Straub.  
Motion carried: 5-0 (voice vote)

IV. **Minutes:**

Approval of January 11, 2017 minutes

Motion made to accept the above minutes as distributed by Mr. Congiolo and supported by Mr. McDevitt.  
Motion carried: 5-0 (voice vote)

V. **Public Participation:** None

VI. **Correspondence:**

A letter regarding the potential of A FEMA grant for Zone 2A was provided by Mannik & Smith Group. This project does not meet the cost/benefit ratio requirement. The Director and Engineering are still looking into avenues to meet requirements. The odds of this project qualifying are minimal, however, will still continue seeking the FEMA grant for future projects. Discussions were held regarding proceeding with the Zone 2A Project.

Motion was made to accept the letter and place on file by Mr. Straub supported by Mr. Congiolo.  
Motion carried: 5-0 (voice vote)

VII. **Reports:**

Director's Report (verbal)

The Director noted that the agenda packet mailings to the board members were mailed out on time, but a few board members had not received them by mail. We will look into this further with the Newport Post Office.

A copy of the RDA article contributed for of the Spring Township Newsletter was handed out. The article includes the Officers and Appointments for 2017 and welcoming Kerry Bondy as the Legal Advisor for the RDA. A paragraph outlining the District Pavement Asset Management Plan was also included advising the residents of the goal of all the district roads receiving some kind of surface treatment by 2020.

A Street Lighting District cost analysis was handed out reflecting the savings for 2015 & 2016 that the DTE 2014 Energy Efficient Program has provided. The Director has inquired if there is a 2017 program available and waiting on response.



Engineering Report (verbal)

The micro-surfacing portion of the 2016/2017 Road Project is planned this spring after a preconstruction meeting with the contractor. A meeting with the three association boards regarding the issues of traffic control and parking due to letting the surface cure for 4 hours with no traffic will be set up also.

Engineering has been in communication with Detroit Beach Seawall Project Zone 5A contractor regarding the last of the punch list items for completion of this project. Discussion was held regarding the restoration of the Detroit Beach Boat Club property.

VII. **Old Business:** None

IX. **New Business:**

Request bids for Stony Point Seawall Project (Zone 2A) Memo #10-17

Construction permits for the Stony Pointe Peninsula Seawall Project (Zone 2A) have been applied for from the ACOE and MDEQ. Meetings with all property owners have been completed and memorandums of understanding signed. Discussion and questions were answered regarding the process. The Director recommended the board approve advertising for bids to rehabilitate the Stony Pointe Peninsula Seawall (Zone 2A).

Motion was made to approve advertising to bids for the Stony Pointe Seawall Project Zone 2A by Mr. Congiolo supported by Mr. Straub.

Motion carried; 5-0 (Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes, Mr. Yoas-yes; Ms. Luempert-Coy-yes)

Grass Cutting of Clay Berms Memo #07-17

The Director recommended extension of the current grass cutting of clay berms contract.

Motion was made to approve extension of the grass cutting of clay berms contract to Clean Cut Lawn Care for 2017 under existing terms by Mr. McDevitt supported by Mr. Congiolo.

Motion carried; 5-0 (Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Ms. Luempert-Coy-yes)

RDA Office Security System Memo #06-17

The Director presented three options regarding the RDA office security system.

The RDA Board held discussion on the value of maintaining a security system, the Director has checked with the insurance provider and confirmed the existence of a security system does not have an impact on our property insurance coverage.

Motion was made to discontinue the security service by Mr. McDevitt supported by Mr. Straub.

Motion carried; 5-0 (Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Ms. Luempert-Coy-yes)

Subdivision Road Mileage Used for Snow Removal Reimbursement Memo #09-17

The recently completed RDA Pavement Asset Management Plan (RDA/PAMP) identified discrepancies between the actual mileage of road in each subdivision and the values historically used for snow removal reimbursement. To be consistent and treat each subdivision equally, the Director recommends that future snow removal reimbursement be calculated using the revised mileages as determined by the technique used in the RDA/PAMP.

Motion made to use the RDA/PAMP mileage in each subdivision for snow removal reimbursement beginning 2017/2018 by Mr. Yoas supported by Mr. Congiolo.

Motion carried; 5-0 (Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Ms. Luempert-Coy-yes)

Approval of the January Financial Report, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the January reports and place on file by Mr. McDevitt, supported by Mr. Congiolo.

Motion carried; 5-0 (Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Ms. Luempert-Coy-yes)

**X. Other Items from Board Members:**

Mr. Congiolo welcomed and congratulated Kerry Bondy as the RDA Legal Advisor.

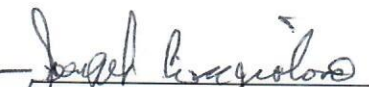
**XI. Public Participation: None**

**XII. Adjournment:**

Motion made to adjourn meeting by Mr. McDevitt supported by Mr. Straub.  
Motion carried: 5-0 (voice vote)

The meeting adjourned at 3:53 p.m.

  
Molly Luempert-Coy, Chairman

  
Joseph Congiolo, Secretary

  
Marcia Hatfield, Admin. Assistant