

FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY
Meeting, Wednesday, December 12, 2018

I. Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

Present were: Molly Luempert-Coy, Chairman; Jim McDevitt, Vice-Chairman; Joseph Congiolo, Secretary; Kraig Yoas, Treasurer; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy, Legal Advisor; Barry Buschmann, Engineer, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant.

There were 5 community residents present and Major Kemp from the Monroe County Sheriff's Dept.

III. **Approval of Agenda:**

Motion was made to approve agenda as presented by Mr. McDevitt and supported by Mr. Straub.
Motion carried: 5-0 (voice vote)

IV. **Minutes:**

Approval of October 10, 2018 minutes

Motion made to accept the above minutes as distributed by Mr. McDevitt and supported by Mr. Yoas.
Motion carried: 5-0 (voice vote)

V. **Public Participation:**

President of Grand Beach, Greg Braunlich inquired about getting stone for bus station in their park. He was advised there is no left over stone from the current seawall project nor is it suitable for this purpose. He was advised this was an association issue.

VI. **Correspondence: None**

VII. **Reports:**

Director's Report: (verbal)

The RDA received a check for \$44,793.16 from the Local Community Stabilization Authority.
For information the ACOE report indicated the Lake Erie levels are estimated to remain a foot above long term average for 2019 which is similar to 2018.

Engineering Report (verbal)

Preparations for the microsurfacing the roads in Woodland Beach in 2019 per the Pavement Asset Management Plan have begun.

For the Zone 2A Seawall Rehabilitation Project, the piles and paneling are installed and complete. The placement of the rubber gate seals are 98% complete and the cofferdam removal will start soon.

Monroe County Sheriff Contract Activity Report for 9/1/18-9/30/18 and 10/1/18-10/31/18

Motion was made to accept and place on file the Monroe County Sheriff Contract Activity Reports for 9/1/18-9/30/18 and 10/1/18-10/31/18 by Mr. Congiolo supported by Mr. McDevitt.

Motion carried: 5-0 (voice vote)

VIII. **Old Business:**

2018 Budget Final Draft 3.0000 mils Memo # 65-18

Motion was made to approve the 2019 RDA Budget as previously recommended by the RDA Board on September 10th, 2018 and as approved by the Township Board on October 16th, 2018 and place it on file by Mr. Congiolo supported by Mr. Straub..

Motion carried: 5-0 (Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Ms. Luempert-Coy-yes)

RDA Drainage and Flood Protection Overview Report(Final) Memo # 66-18

This report documents the process, considerations, and design parameters used in designing the storm water drainage system and the seawall rehabilitation project and serves as a useful historical document.

Motion was made to place the RDA Drainage and Flood Protection Overview Report on file by Mr. McDevitt supported by Mr. Congiolo.

Motion carried: 5-0 (voice vote)

IX. New Business:

2018 Budget Amendments Memo #59-18

Monthly basic telephone service has increased 25% over 2018. Line item, 265 Building & Grounds, 850 Telephone approved budget was \$2,000, Revised budget is \$3,000 and the change is \$1,000.

Line item, 440 Public Works, 931 Construction approved budget was \$2,000,000 and revised budget is \$2,500,000. The change of \$500,000 is due to costs for the Zone 2A Seawall project that were budgeted in 2017 but carried over into 2018.

Motion was made to approve the budget amendments to balance the 2018 budget by Mr. Congiolo supported by Mr. Yoas.

Motion carried: 5-0 (Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Ms. Luempert-Coy-yes)

Resort District Authority Renewal Memo #61-18

Motion was made to approve the resolution and authorize the Director to request the Township Board to place the RDA millage renewal on May 7, 2019 ballot and add to the 2019 budget, not to exceed \$5,000, in account 101 Board 901 Election costs by Mr. Congiolo supported by Mr. Straub.

Motion carried: 5-0 (Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Ms. Luempert-Coy-yes)

Sheriff Contract for Police Services in Resort District Memo #64-18

The current contract to provide Deputy Sheriff's in the RDA ends on December 31, 2018.

Major Kemp from the Monroe County Sheriff's Department came to the RDA meeting to discuss the language changes in the contract which does not affect the terms of this contract. The updates, Exhibit 2 and outline, are added to maintain uniformity for all the municipalities the department has contracts with. Major Kemp also discussed body cameras for the deputies which may reflect a \$700 cost if not covered by a grant.

Motion was made to approve the Monroe County Sheriff contract extending the agreement under the same terms and conditions until written notice is provided a minimum of 90 days in advance by written termination of either party by Mr. McDevitt supported by Mr. Straub.

Motion carried: 5-0 (Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Ms. Luempert-Coy-yes)

2018 Year in Review and 2019 Goals Memo #63-18

Motion was made to place on file the "2018 Accomplishments" and "2019 Goals" prepared by the Director by Mr. Congiolo supported by Mr. Yoas. Ms. Luempert-Coy thanked the Director for these reports and discussed the benefit of this information.

Motion carried: 5-0 (voice vote)

2019 RDA Board Meeting Schedule Memo #62.18

Motion was made to accept and place on file the 2019 RDA Board Meeting Schedule by Mr. Straub supported by Mr. McDevitt.

Motion carried: 5-0 (voice vote)

Approval of the October and November Financial Report, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the October and November reports and place on file by Mr. McDevitt, supported by Mr. Yoas.
Motion carried: 5-0 (Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Ms. Luempert-Coy-yes)

X. Other Items from Board Members:

All the board members wished each other and the community Happy Holidays.

XI. Public Participation:

Detroit Beach president, Matt Graham expressed concerns of speeding on the roads within Detroit Beach Association. Discussion took place regarding this issue. Major Kemp advised that he will inform the RDA deputy to patrol within the district.

Pete Lorenz advised that he is the chair of the newly created RDA Millage Renewal Committee, and stated that there was a good turn out for their first meeting. He thanked the RDA board for their approval for the renewal of the RDA to be placed on the ballot in May 2019.


XII. Adjournment:

Motion made to adjourn meeting by Mr. McDevitt supported by Mr. Straub.
Motion carried: 5-0 (voice vote)

The meeting adjourned at 3:50 p.m.


Molly Luempert-Coy, Chairman


Joseph Congiolo, Secretary


Marcia Hatfield, Admin. Assistant