

**FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY**  
**Meeting, Wednesday, November 9, 2016**

**I.** Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

**II.** Roll call.

**Present were:** Molly Luempert-Coy, Chairman; Jim McDevitt, Vice-Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary; Ed Straub Jr., Member. Also present were Larry Smith, Director; Kerry Bondy, Interim Legal Advisor; Barry Buschmann, Mannik & Smith Group; David Wehner, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant.

There were 3 community residents present.

**III. Approval of Agenda:**

Motion was made to approve agenda as presented by Mr. McDevitt and supported by Mr. Straub.  
Motion carried: 5-0 (voice vote)

**IV. Minutes:**

Approval of October 12, 2016 minutes

Motion made to accept the above minutes as distributed by Mr. Straub and supported by Mr. McDevitt.  
Motion carried: 5-0 (voice vote)

**V. Public Participation: None**

**VI. Correspondence: None**

**VII. Reports:**

Director's Report (verbal)

The search committee for RDA legal advisor is currently reviewing the submittals and will be meeting soon to continue the selection process.

Engineering Report (verbal)

The Detroit Beach Seawall Rehabilitation Project Zone 5A's contractor has eight small punch list items to correct, including some restoration within the Detroit Beach Boat Club area. Mr. McDevitt has concerns regarding the soil placed on top of the rock. Engineering and the contractor are aware of this and restoration is still in process. The project was estimated to be completed at the end of November. A two year maintenance bond with the contractor exists for the project.

The mill and fill portion of the district road repair project was completed last week. The seal coat portion is underway now and the contractor is hoping to finish this within the next couple days. Micro-surfacing will start in the spring which should be completed by June.

Mr. Congiolo and Engineering held a discussion regarding safety due to the asphalt not being marked with construction cones. There were no serious complaints of this portion of the road repair contract.

The Application for the next Seawall Project is into the DEQ and USACE. It is estimated to be approved in a few months.

Discussion took place regarding the FEMA grant requirements for the upcoming seawall projects. Director and Engineering are continuing to seek these grant opportunities.

Monroe County Sheriff Contract Activity Report for 10/1/16-10/31/16

Motion was made to accept and place on file the Monroe County Sheriff Contract Activity Report for 10/1/16-10/31/16 by Mr. McDevitt supported by Mr. Congiolo. Motion carried: 5-0 (voice vote)

**VIII. Public Hearing on Proposed Budget for 2017:**

A Public Hearing was held on the proposed Resort District Authority Budget for fiscal year 2017 and the millage to be levied in 2016 to support the proposed budget. The property tax millage rate proposed to be levied to support the proposed budget of 3.0000 mills was the subject of this hearing. No comments or questions were raised from the public.

Motion was made to close the Public Hearing for the millage of 3.0000 for the fiscal year 2017 as voter approved by Mr. Congiolo supported by Mr. McDevitt. Motion carried: 5-0 (voice vote)

**IX. Old Business:**

2017 Budget Draft 3.0000 mils Memo # 34-16

The fourth draft of the Budget reflects the 3.0000 mill levy and Public Works 440-931 Construction was increased by \$1,000,000 in anticipation of the upcoming seawall project, Zone 2A.

Motion was made to adopt the 2017 proposed Budget using the maximum allowable millage with public hearing of 3.0000 mills and the increase of \$1,000,000 into the Public Works 440-931 Construction by Mr. Straub supported by Mr. Yoas.

Motion carried: 5-0 (Mr. McDevitt-yes; Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Ms. Luempert-Coy-yes)

FEMA Coastal Floodplain Preliminary Work Map (Letter/Discussion)

A letter was written by the Director responding to FEMA outlining the many flood risk reduction actions taken by the RDA to be included and considered in their analysis. FEMA has three weeks to respond. Ms. Luempert-Coy expressed appreciation for the work done by the Director and Engineering in this effort.

Motion was made to accept and place letter on file by Mr. McDevitt supported by Mr. Yoas. Motion carried: 5-0(voice vote)

**X. New Business:**

Sheriff Contract Extension Memo #35-16

The current contract to provide Deputy Sheriff's in the RDA ends on December 31, 2016. The County has provided a proposed amendment to the current contract extending the agreement under the same terms and conditions for two years. A reduction in actual costs is anticipated due to restructuring of the Deputy Sheriff's Contract. The township attorney reviewed the proposed Third Amendment to the Contract.

Motion was made to approve the Third Amendment and extend the Sheriff Contract for police services in the Resort District by Mr. Congiolo supported by Mr. McDevitt.

Motion carried: 5-0 (Mr. Straub-yes; Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Ms. Luempert-Coy-yes)

Approval of the October Financial Report, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the October reports and place on file by Mr. McDevitt, supported by Mr. Straub.

Motion carried; 5-0 (Mr. Congiolo-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Mr. Straub-yes; Ms. Luempert-Coy-yes)

**XI. Other Items from Board Members: None**

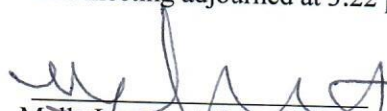
**XII. Public Participation:**

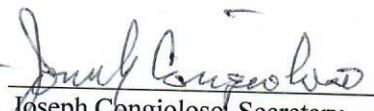
Mr. Green thanked the RDA board and Engineering for the timely manner on the road repair being done.

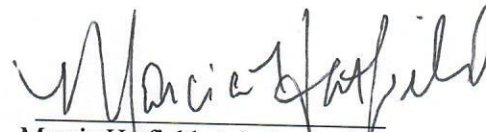
**XIII. Adjournment:**

Motion made to adjourn meeting by Mr. Straub supported by Mr. McDevitt.  
Motion carried: 5-0 (voice vote)

The meeting adjourned at 3:22 p.m.

  
Molly Luempert-Coy, Chairman

  
Joseph Congiolo, Secretary

  
Marcia Hatfield, Admin. Assistant