

**FRENCHTOWN CHARTER TOWNSHIP RESORT DISTRICT AUTHORITY**  
**Meeting, Wednesday, October 12, 2016**

I. Chairman Molly Luempert-Coy called the meeting to order with the Pledge of Allegiance to the Flag of the United States of America at 3:00 p.m.

II. Roll call.

**Present were:** Molly Luempert-Coy, Chairman; Jim McDevitt, Vice-Chairman; Kraig Yoas, Treasurer; Joseph Congiolo, Secretary. Also present were Larry Smith, Director; Kerry Bondy Interim- Legal Advisor; Barry Buschmann, Mannik & Smith Group and Marcia Hatfield, Administrative Assistant.  
Excused- Ed Straub Jr., Member and David Wehner, Mannik & Smith Group

There were 4 community residents present and Mannik & Smith Engineer, Mark Mathe.

III. **Approval of Agenda:**

The Director requested the Road Asset Management Plan provided at the September meeting be added to the agenda under Old Business for discussion.

Motion was made to approve agenda as amended by Mr. Congiolo and supported by Mr. McDevitt.

Motion carried: 4-0 (voice vote)

IV. **Minutes:**

Approval of September 14, 2016 minutes

Motion made to accept the above minutes as distributed by Mr. McDevitt and supported by Mr. Congiolo.

Motion carried: 4-0 (voice vote)

V. **Public Participation:** None

VI. **Correspondence:** None

VII. **Reports:**

Director's Report (verbal)

I met with Mr. Green regarding his questions about trees near the seawall. In general, trees near the seawall are not encouraged due to the potential damage from their root system. The number of volunteer trees which sprout up near the wall will be reduced or eliminated subsequent to the recent project. The ground behind the wall was graded to allow property owners to mow close to the wall and the flat concrete surface allows easy weed wacking eliminating unwanted growth.

The RDA received four bids which were opened on September 22, 2016 at 11:00 am at Frenchtown Hall. The low bid was submitted by Wolverine Seal Coating for \$63,600, which is below the amount approved by the board at the September meeting. After consulting with Mr. McDevitt per the board directive a contract was entered into. We expect this work to be completed the last week of October.

Six submittals were received pursuant to the RDA Legal Advisor Request for Qualifications. The Search Committee will meet to review the submittals and schedule interviews. Our plan is to have a recommendation at the November Board Meeting.

I will be out of town on vacation beginning Friday, Oct. 21 and returning Nov. 7. Jim McDevitt will cover for me during my absence.

A Microsoft 10 upgrade on our computer required a quickbooks upgrade from 2011 to 2017. QB only supports up to 3 years. Cost of \$199.00.

Engineering Report (verbal)

The Detroit Beach Seawall Project 5A is in finalization. Road repairs are scheduled to be done before the end of the year.

Monroe County Sheriff Contract Activity Report for 9/1/16-9/30/16

Motion made to accept and place on file the Monroe County Sheriff Contract Activity Report for 9/1/16-9/30/16 by Mr. McDevitt and supported by Mr. Yoas.

Motion carried: 4-0 (voice vote)

**VIII. Old Business:**

Road Assessment Management Plan- Memo# 28-16

The RDA Engineer presented and distributed updates to the Road Assessment Management Plan for the district roads. The Board discussed the plan and complimented engineering on this detailed plan. There was discussion and general agreement on increasing the RDA budget from \$275,000 to \$300,000 yearly for road maintenance which will cover the micro-surfacing and patching the district roads annually.

Motion made to accept and place on file the Road Assessment Management Plan by Mr. Yoas supported by Mr. McDevitt.

Motion carried: 4-0 (Mr. Congiolo-so-yes; Mr. Yoas-yes, Mr. McDevitt-yes; Mr. Luempert-Coy-yes)

2017 Budget Memo 3<sup>rd</sup> Draft #31-16

Mr. Yoas suggested the budget be based on the 3.0000 mil, as approved by the voters in renewing the RDA with the public hearing being held during the November RDA board meeting.

Motion made to change the budget to 3.0000 mil. by Mr. Congiolo-so supported by Mr. Yoas.

Motion carried: 4-0 (Mr. McDevitt-yes; Mr. Congiolo-so-yes, Mr. Yoas-yes; Ms. Luempert-Coy- yes)

**IX. New Business:**

FEMA Coastal Floodplain Preliminary Work Map

Mark Mathe with Mannik & Smith Group (RDA Engineer) presented a handout comparing the new proposed map with the currently adopted map for the RDA and the township. The new map takes into consideration wave action as well as elevation.

The Director intends to take advantage of the open comment period and send a letter to FEMA outlining the many flood risk reduction actions, such as storm sewer pumps and seawall rehabilitation, taken by the RDA to ensure they are considered in the analysis.

Motion for the Director to send a letter to FEMA and to accept and place the handout on file by Mr. Yoas supported by Mr. Congiolo-so.

Motion carried: 4-0 (Mr. McDevitt-yes; Ms. Luempert-Coy-yes, Mr. Yoas-yes; Mr. Congiolo-so)

Approval of the September Financial Reports, Balance Sheet, Income & Expense Report, and Investment Report

Motion made to accept the September reports and place on file by Mr. McDevitt, supported by Mr. Yoas.

Motion carried; 4-0 (Mr. Congiolo-so-yes; Mr. Yoas-yes; Mr. McDevitt-yes; Ms. Luempert-Coy-yes)

**X. Other Items from Board Members: None**

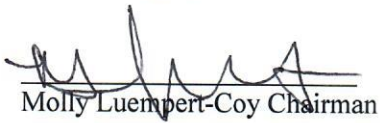
**XI. Public Participation:**

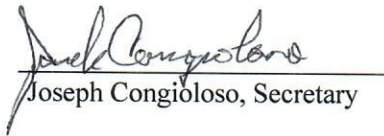
Mr. Rushlow from Indian Trails expressed his gratitude to the RDA for the seawall projects in the District. As a life-long resident he has seen the benefits the RDA provides to the district.

**XII. Adjournment:**

Motion made to adjourn meeting by Mr. McDevitt supported by Mr. Yoas.  
Motion carried: 4-0 (voice vote)

The meeting adjourned at 3:51 p.m.

  
Molly Luempert-Coy Chairman

  
Joseph Congiolo, Secretary

  
Marcia Hatfield, Admin. Assistant